EIM INTERNATIONAL TRAINING

Student Deferral/Suspension Form

Contact Details:

Family Name:		Given Names:	
Student Number:		Phone:	
Course Name:		Course Code:	
Residential Address:			
Postal Address (if different from above):			
Email:			

Request Details:

What is being Requested:	☐ Deferral of commencement (if not yet started course)
	☐ Suspension of enrolment (if course has already started)
Reason for the Request:	

Note:
- The deferral or suspension can be granted only on the grounds of compassionate and compelling circumstances. EIM International Training will assess the application according to the policies and procedures.
- Supportive evidence has to be provided alongside this form.
- **Please note that deferral or suspension of enrolment has to be reported to DoHA and may affect your visa status.**
- Refer to Policy & Procedure Manual and National code 9

Approval of Deferral/Suspension:

Supportive Evidence Provided:	☐ Yes ☐ No	Request Approved:	☐ Yes ☐ No		
Manager:		Signature:		Date:	

Office Use Only	Date	Initial
Received:		
Changed in aXcelerate:		
Changed in PRISMS:		